



## Registration Form

### FROG FAIR

Saturday, May 3, 2025  
10:00 A.M. - 4:00 P.M.

**Friends of the Greenway, Inc.** is hosting an outdoor Arts & Crafts Fair on **Saturday, May 3, 2025** at FROG Quarters, 573 E. Main Street, Franklin NC 28734. We hope to provide an outlet for your specific art, craft, or locally produced product and offer a wonderful craft fair for the community.

To participate in our Arts and Crafts Fair, please complete the form below.

Vendor/Business Name: \_\_\_\_\_

Participant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

Booth Sharing (2 separate exhibitors with different medium): YES \_\_\_\_\_ NO \_\_\_\_\_

If "Yes", please complete separate registration forms.

Type of medium and products (items must be artistic in nature, handcrafted or locally made) **Please limit wares to 2 medium):**

Fine Art \_\_\_\_\_ Fiber Art \_\_\_\_\_

Books \_\_\_\_\_ Woodworking \_\_\_\_\_

Cards \_\_\_\_\_ Dolls \_\_\_\_\_

Pottery \_\_\_\_\_ Other \_\_\_\_\_

Jewelry \_\_\_\_\_

Other information regarding your sale items \_\_\_\_\_

A single booth size is 10x10 and registration cost is \$35.00 (check or cash) or with added credit card fee if using PayPal on the website or Square at FROG Quarters. Advertising for the event will be in the local newspapers, area flyers/signs, and on Facebook. For more information or questions, please contact Rita at [frog28734@gmail.com](mailto:frog28734@gmail.com).

To complete registration for the Fair, please complete the form online using the "become a A&C Vendor" button on the home page of our website: [littletennessee.org](http://littletennessee.org) and make payment using PayPal or mail form and check to FROG Quarters, 573 E. Main Street, Franklin, NC 28734. FROG Quarters is open Wednesday-Saturday from 9-2 if you choose to drop off the form and payment. You will receive acknowledgement of receipt of signed forms and payment.

## Terms and Conditions

- Setup/Break Down:** All Exhibitors must be set up and ready to sell by 10 AM on the day of the event. Exhibitors may begin setting up at 7:00 AM the day of the show or earlier with prior approval. Break down can start no sooner than 4 PM unless weather conditions require an early end to the show. Before leaving, be sure your area is clean and trash free.  
  
**NOTE:** The drive around FROG Quarters and Mainspring Conservation Trust is not easily navigated during set-up and breakdown. Therefore, access will be one way beginning at the FROG drive. **Please empty your vehicle in front of your space and then remove it before setting up. For breakdown, only bring your vehicle in (also through FROG drive) when you have everything packed, including your canopy, and ready to load your vehicle.**
- Staffing:** Exhibitor tables/booths must be manned at all times. Friends of the Greenway is not responsible for merchandise or display materials.
- Exhibitor Responsibility:** Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire, or casualty. Friends of the Greenway expressly disclaims any responsibility for same. Each Exhibitor is responsible for the conduct of his /her employees and/or representatives and activities must not detract from the image or welfare of the show. Each Exhibitor is responsible for selling their items and must keep their own cash.
- Exhibitor Spaces:** Exhibitor spaces will be assigned as determined by the FROG Planning Committee. Vendors must ensure that none of their display equipment extends beyond the space they have booked, including rails, stands, or additional equipment. **Fully cover your display tables to the ground.**
- Vendor(s) per Booth:** There may be two Exhibitors per space, but each must register on separate forms, note booth sharing, and pay a shared fee of \$45 or with additional cc fee if using PayPal.
- Acceptance:** Friends of the Greenway reserves the right to decline any application for space if it deems such action is in the best interest of the event on County property. **Each Exhibitor must be the original producer of the items sold.**
- Payment:** The full payment is a non-refundable registration fee for the selected space and show. This fee will be used to cover advertising and other incidental costs associated with the production of this event. All proceeds benefit Friends of the Greenway.
- Electricity:** No electricity is available for vendor use.
- Tables and Chairs:** Each Exhibitor must furnish his or her own chairs, tables/covers, stands, and canopy.
- Cancellation of Space:** Friends of the Greenway is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health, or other causes for non-participation.
- Alcohol/Smoking:** No alcohol may be sold or consumed on site and there should be **no smoking by vendors at booths.**
- Indemnification:** Exhibitor agrees to indemnify and hold harmless Friends of the Greenway from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney' fees, arising out of or related to the operation of the Exhibitors at the Fair.
- Terms & Conditions:** Friends of the Greenway reserves the right to make changes to these Terms and Conditions as necessary.
- Health Requirements:** Have hand sanitizer available at each booth. Other requirements will be determined based on State and County Health Department requirements.

I have read and agree to the above terms.

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Signature

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Date