Little Tennessee River Greenway
Shelter Reservation Agreement
New fee structure for reservations made after July 1, 2010

Shelter Requested	Date/Day/Times Requested
[ ] Big Bear [ ] Rotary	Date: _____ Day: _____
[ ] Tassee [ ] Other _____	Time: From: _____ To: _____

Purpose of Event

Number in Group/Party
(Count Children Over Age 5 and Adults)

[ ] Groups up to 50 persons..$20.00 non-refundable fee
[ ] Groups of 51 or more persons...$40.00 non-refundable fee

Fees and Methods of Payment
Please make checks payable to Friends of the Greenway (FROGs)
Returned checks will incur a $35 return fee and reservation will be invalid.

[ ] Check #_____   [ ] Cash **TOTAL PAID $_____**   Received by: _____   Date: _____

** Note: To re-schedule or cancel your event, please call 828-369-8488. If you must cancel, the entire fee will be refunded **IF you give 24-hours notice**. The refund check will be mailed to the contact address within two weeks of the cancellation.

Contact person: _____

Group or Organization, if any: _____

Contact phone number: _____   Mailing address: _____

Your party/group agrees to:
1. Recycle cans and bottles where bins are available.
2. Obtain large trash bags from Frog Quarters on East Main Street during regular posted store hours.
3. Remove your bags so that next party does not have to dispose/deal with them.
4. Post your yellow "RESERVATION" permit on the shelter clipboard during your event.

Your signature indicates your acceptance of this agreement:

_____   **Date:** _____

[ ] Event re-scheduled _____(New Date)

[ ] Event cancelled _____ (Date) Refund Mailed _____(Date)